

AGENDA ITEM 1 B  
Consent Item

**MEMORANDUM**

**DATE:** February 4, 2010

**TO:** El Dorado County Transit Authority *Barbara McDonald*

**FROM:** Barbara McDonald, Admin Services/HR Manager

**SUBJECT:** El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for 2010

**REQUESTED ACTION:**

**BY MOTION:** Approve El Dorado County Transit Authority Board of Directors Proposed Meeting Schedule for 2010

**BACKGROUND**

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, "The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board."

**DISCUSSION**

Historically, El Dorado Transit meets the first Thursday of every month at 1:00 p.m. in the Hearing Room at 2850 Fairlane Court in Placerville. The proposed meeting schedule includes three (3) exceptions to this schedule:

**April 1, 2010**

The El Dorado County Transportation Commission (EDCTC) board meeting is held on the same day at 2:00 pm or just after adjournment of the El Dorado Transit meeting. EDCTC will be discussing the opportunity to hold that agency's April 1, 2010 meeting in El Dorado Hills. The proposed El Dorado Transit 2010 board meeting schedule shows the option of holding the April 1, 2010 meeting in El Dorado Hills.

**September 2010**

The proposed meeting schedule attached indicates no meeting in September due to the Board of Supervisor's fall break August 30, 2010 to September 10, 2010.

**October 7, 2010**

El Dorado Transit presents safe driving awards at the October board meeting. For drivers to attend a 1:00 p.m. board meeting requires excessive coverage on routes therefore; staff and drivers respectfully request an evening meeting on Thursday, October

7, 2010 at 7:00 p.m. for the presentation. This will allow more drivers to attend the awards presentation.

The action requested today is to approve the El Dorado Transit Board of Director's meeting schedule for calendar year 2010.

**FISCAL IMPACT**

None

Attachment: A) Proposed Meeting Schedule for 2010

<b>Proposed Meeting Schedule 2010</b>	<b>Comments</b>
<i>No meeting in January 2010</i>	
Thursday, February 4, 2010	
Thursday, March 4, 2010	
Thursday, April 1, 2010	<i>EDCTC to discuss holding meeting in El Dorado Hills</i>
Thursday, May 6, 2010	
Thursday, June 3, 2010	
Thursday, July 1, 2010	
Thursday, August 5, 2010	
<i>No meeting in September 2010</i>	<i>BOS Break 8/30/10 to 9/10/10</i>
Thursday, October 7, 2010 *	<i><u>7:00 pm</u> Evening Meeting – Transit Driver’s Safety Awards Presentation</i>
Thursday, November 4, 2010	
Thursday, December 2, 2010	

El Dorado County Transit Authority board meetings are held at 1:00 p.m. at the El Dorado County Government Center, Building C Hearing Room, 2850 Fairlane Court, Placerville.

**\* The El Dorado County Transit Authority board meeting scheduled on October 7, 2010 will be held at 7:00 p.m. at the El Dorado County Government Center, Building C Hearing Room, 2850 Fairlane Court, Placerville.**