

AGENDA ITEM 8 B  
Information Item

**MEMORANDUM**

**DATE:** February 5, 2009  
**TO:** El Dorado County Transit Authority  
**FROM:** Barbara McDonald, Admin Services/HR Manager  
**SUBJECT:** Statement of Economic Interest for Fiscal Year 2008/2009

*Barbara McDonald*  
*HR Manager*

**REQUESTED ACTION:**

**BY MOTION:** No action. Information only.

**BACKGROUND**

Members of the El Dorado County Transit Authority Board of Directors and alternates are required to file annual Statements of Economic Interest with the Fair Political Practices Commission (FPPC). For continuing members, these annual statements are due April 1, 2009. An Assuming Office Statement must be filed by new members and alternates to the Board within thirty (30) days. For those leaving office, a Leaving Office Statement must be filed within thirty (30) days.

**DISCUSSION**

The requirements may be met by filing an extended statement, which is a copy of the FPPC Form 700 that will be prepared for each member jurisdiction. The Secretary to the El Dorado County Transit Authority Board will mail a courtesy copy of the Form 700 to each board member and alternate in February 2009. Form 700 is also available on the FPPC website, [www.fppc.ca.gov](http://www.fppc.ca.gov). It must include your position as an El Dorado County Transit Authority Board Director or alternate and have an original signature and date on the verification on Page I. The information reported must cover all reportable interests in the service area, which includes El Dorado County. A copy of the El Dorado County Transit Authority Conflict of Interest Statement Code is attached.

If there are any questions regarding the filing of a Statement of Economic Interest, please contact Barbara McDonald at (530) 642-5383 x 209.

**FISCAL IMPACT**

None

**CONFLICT OF INTEREST CODE FOR THE  
EL DORADO COUNTY TRANSIT AUTHORITY**

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, attached hereto, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and B in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the El Dorado County Transit Authority.

Pursuant to Section 18730 of Title 2 California Code of Regulations, Board Members, the Executive Director and designated employees shall file statements of economic interests with the El Dorado County Transit Authority. Upon receipt of the statements of the El Dorado County Transit Authority Board Members and Executive Director, the Clerk of the El Dorado County Transit Authority shall make and retain a copy of each statement and forward the original of these statements to the El Dorado County Elections Department. Statements of all other designated employees will be retained by the El Dorado County Transit Authority. The Clerk shall make all statements of economic interests available for public inspection and reproduction.

EL DORADO COUNTY TRANSIT AUTHORITY

CONFLICT OF INTEREST CODE

APPENDIX A

Designated Employee Position

The designated employees whose duties or positions within El Dorado County Transit Authority involve the making or participation in the making of decisions which may foreseeably have a material financial effect on any financial interest are as follows:

- Board Members
- Attorney
- Executive Director
- Treasurer
- Operations Manager
- Fiscal Administration Manager

The aforesaid designated employees shall comply with disclosure categories 1 through 5.

Specialized Consultant: the Special Consultants employed by the El Dorado County Transit Authority in a decision-making capacity shall make such disclosure as the Executive Director shall determine, if any, is required by any particular consultant or any particular task order of employment.

**EL DORADO COUNTY TRANSIT AUTHORITY**

**CONFLICT OF INTEREST CODE**

**APPENDIX B**

**DISCLOSURE CATEGORIES**

- CATEGORY 1: Investments, business positions in business entities, and sources of income, of the type which contract with the El Dorado County Transit Authority to supply materials, commodities, supplies, books, machinery, vehicles, or equipment utilized by the Authority.
- CATEGORY 2: Investments, business positions in business entities, and sources of income, which are contractors, subcontractors, or consultants engaged in the performance of work or services of the type utilized by the agency, including, but not limited to, insurance companies, carriers, holding companies, underwriters, agents, or accounting firms.
- CATEGORY 3: Investments, business positions in business entities, and sources of income, which have filed claims against the Authority.
- CATEGORY 4: All interest in real property located within the jurisdiction of the agency or within two miles of its boundaries.
- CATEGORY 5: All investments and business position in any business entity and income from any source with is (1) a private transit or transportation company; or (2) an entity or person engaged in real estate, or real estate development within the jurisdiction of the Authority.