

AGENDA ITEM 4 A  
Ceremonial Matters

**MEMORANDUM**

**DATE:** February 7, 2008  
**TO:** El Dorado County Transit Authority  
**FROM:** Barbara McDonald, Admin Services/Human Resources Manager  
**SUBJECT:** Election of Chairperson and Vice-Chairperson

**REQUESTED ACTION:**

**BY MOTION:** Elect a Chairperson and Vice-Chairperson for Calendar Year 2008

**BACKGROUND**

Under Exhibit A, Section 4.50 of the El Dorado County Transit Authority (EDCTA) Bylaws: "The Board shall elect a Chairperson and Vice-Chairperson in January of each year." Typically, committee appointments from both member jurisdictions, El Dorado County and the City of Placerville occur in early or mid-January. EDCTA did not hold a regular meeting in January, therefore; officer elections shall occur at the February 7, 2008 meeting.

The Chairperson shall preside at all regular and special meetings of the EDCTA. In the absence of the Chairperson, the Vice-Chairperson may perform duties of the office of Chairperson.