


AGENDA ITEM 1D
Consent Item

MEMORANDUM

DATE: March 4, 2010
TO: El Dorado County Transit Authority
FROM: Julie Petersen,  Fiscal Administration Manager
SUBJECT: Blanket Purchase Order Revision for Fiscal Year 2009/10

REQUESTED ACTION:

BY MOTION,

Approve Revised Blanket Purchase Order B15000 issued to A-Z Bus Sales, Inc. in the amount of \$40,000.

BACKGROUND

El Dorado County Transit Authority (El Dorado Transit) Purchasing Procedures and the Joint Powers Agreement establishing El Dorado Transit require Board Approval for Purchase Orders over \$25,000 and Purchase Requisitions over \$5,000. The Executive Director certifies that these purchases have been processed within approved Purchasing Procedures.

DISCUSSION

A-Z Bus Sales is the main distributor for parts required for repair and maintenance on Bluebird 40 foot commuter buses.

Service & Supply Accounts

Purchase Order # B15000 - A-Z Bus Sales, Inc.

5040.00	Maintenance Vehicle/Equipment	\$30,000.	\$40,000.
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FISCAL IMPACT

Increase to this vendor will be balanced by decreases to other vendor purchases within the same purchasing category. Increase of this blanket purchase order will not require an increase to the current budget line item.

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

REVISED 03/04/10

PURCHASE ORDER NO. B15000

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 07/01/09

ACCOUNT: 5040

CLASS: 110

TO: A-Z BUS SALES, INC
 DEPT. 1135
 LOS ANGELES, CA 90084-1135

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact:

Vendor Phone No: (916) 391-1092

Fax No: (909) 701-4905

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PARTS AND SUPPLIES FOR FLEET VEHICLE MAINTENANCE ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/09 THROUGH 06/30/10		NOT TO EXCEED: \$40,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$40,000.00
			SHIPPING	
			SALES TAX	
			TOTAL	NTE: \$40,000.00
PURCHASING AGENT				

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."