

AGENDA ITEM 6 D
Consent Calendar

MEMORANDUM

DATE: March 6, 2008

TO: El Dorado County Transit Authority

FROM: Julie Petersen, Fiscal Administration Manager

SUBJECT: Approve Purchase Orders to Acquire Three (3) Type IV Minivans and Three (3) Type VII Cut-A-Way Buses for Vehicle Replacement utilizing FTA 5310 Grant Funds

REQUESTED ACTION:

BY MOTION,

- 1) Approve Purchase Order No. 13265 for Acquisition of Three (3) Type IV Minivans
- 2) Approve Purchase Order No. 13266 for Acquisition of Three (3) Type VII Cut-A-Way Buses
- 3) Authorize Transit Director to Execute all Documents Related to these purchases.

BACKGROUND

EDCTA was awarded a Federal Transit Administration (FTA) Section 5310 grant of \$408,000 for the purchase of three (3) Dial-A-Ride minivans and three (3) local fixed route buses. The grant covers eighty-eight and fifty-three one/hundredth percent (88.53%) of the capital expense totaling \$361,202 with matching funds of \$46,798.

On June 7, 2007 EDCTA approved the Capital Improvement Plan (CIP) for fiscal year 2007/2008. This plan included project 08-01 the acquisition of these vehicles.

As a local government agency EDCTA purchases goods from contracts managed by the California Department of General Services (DGS). These contracts comply with FTA guidelines. DGS charges agencies between 2.48 – 2.56% procurement fees for each purchase. These fees are outlined on each purchase order but will be paid directly to DGS.

FISCAL IMPACT:

Capital Budget

This outline includes all costs associated with this procurement:

FTA Section 5310	\$ 361,202.
Local Match	\$ 46,798.
FTA Total	\$ 408,000.

STANDARD AGREEMENT

STD. 2 (REV 9-93) (DGS Automated) (ADDITIONAL PAGE(S))

CONTRACTOR'S NAME

EL DORADO COUNTY TRANSIT AUTHORITY

CONTRACT NUMBER

646528

II. PROJECT DESCRIPTION

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8. The Contractor shall use the PROJECT equipment at all times exclusively in conformity with the following PROJECT description for as long as the equipment is needed for the PROJECT.

The Contractor shall provide transportation service primarily to elderly persons and persons with disabilities, including their incidental baggage, and to persons accompanying the elderly persons or persons with disabilities. As a minimum, transportation service shall be provided between 4:30AM to 1:00 am Sunday thru Saturday.

This transportation service shall be provided in the following service area:

COUNTY of EL DORADO

The PROJECT equipment shall include:

3 R Large Buses

3 R Mini Vans

The estimated cost of the above PROJECT equipment is as follows:

ITEM	QUANTITY	PRICE EACH	TOTAL AMOUNT
Type VII Lg Bus	3	\$ 93,000	\$279,000
Type IV Minivan	3	\$43,000	\$129,000
Total Cost of PROJECT equipment			\$408,000
Federal Share		88.53%	\$361,202
Local Share		11.47%	\$ 46,798
Additional Local Share			

6 Vehicles to be removed from active service and placed in back up service;
84060-99 Ford, 84062-99 Ford, 74151-01Ford, 97969-02 Chev, 03565-02 Chev, 03580-02 Chev

0 Vehicles to be sold

EL DORADO COUNTY TRANSIT AUTHORITY

6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 13265

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS,
PACKAGES, AND BILLS OF LADING.

DATE: 03/06/2008

TO:

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┌ EL DORADO BUS SALES
29220 PACIFIC STREET
HAYWARD, CA 94544
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ACCOUNT: 9700

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Dan Williams

Vendor Phone No.: 510-728-1500

FAX No.: 510-728-7800

PROMISED DELIVERY DATE		TERMS:	
		F.O.B. Diamond Springs	
QTY	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
3	ACTIVAN - MINI-VAN HANDICAPPED TYPE IV w/AIR SUSPENSION STANDARD EQUIPMENT TO INCLUDE: CHEVROLET VENTURE SUSPENSION 3.4 LITER V-6 GASOLINE ENGINE 5357 lb. GVWR 120" WHEELBASE LOWERED FLOOR CONVERSION AUTOMATIC TRANSMISSION 20 GALLON FUEL TANK OEM REAR "LOAD LEVELING" SUSPENSION SPARE TIRE MOUNTED INSIDE REAR FRONT AND REAR A/C AND HEAT TILT AND CRUISE CONTROL POWER DOORS AND WINDOWS OEM/AM/FM/CD PLAYER RUST PROOFING AND UNDERCOATING CURBSIDE AND STREETSIDE SLIDING DOORS GRAY ALTRO FLOORING CENTER DOUDLE FOLDAWAY SEAT (2) Q-STRAINT QRT WHEELCHAIR TIEDOWNS SWING-AWAY FOLDING RAMP FIRST AID KIT FIRE EXTINGUISHER REFLECTIVE TRIANGLES BACK-UP ALARM ILIS ELECTRONIC INTERLOCK FACTORY DARK TINT WINDOWS TRAINING VIDEO OPTIONS TO INCLUDE: POWER SLIDING DOORS CLOTH SEATS IN LIEU OF VINYL	\$37,200.00	\$111,600.00
		\$ 975.00	\$ 2,925.00
I hereby certify that this purchase order is in accordance		Subtotal	\$114,525.00
with procedures in the purchase manual governing of such		Non-Taxable	\$ 28,458.00
items for El Dorado County Transit Authority.		Sales Tax 7.25%	\$ 6,239.85
		Tire Fee & Deliver	\$ 1,601.25
PURCHASING AGENT		DGS Fee	\$ 2,599.71
		TOTAL	\$124,965.81

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."
 Circle Distributing: Vendor - Accounting - Requestor - Purchasing

