


AGENDA ITEM 6 I  
Consent Item

**MEMORANDUM**

**DATE:** March 19, 2009  
**TO:** El Dorado County Transit Authority  
**FROM:** Mindy Jackson, Executive Director   
**SUBJECT:** Construction Management Services  
Project: Central Transit Center

**REQUESTED ACTION:**

**BY MOTION,** Authorize the Executive Director to execute a contract for Construction Management Services on the Central Transit Center project, subject to approval by legal counsel as to form.

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) owns three (3) parcels adjacent to the office and maintenance facility. These lots were acquired specifically for the development of a transfer center with a park and ride lot.

El Dorado Transit was successful in the Federal Transit Administration (FTA) Section 5311 program for capital funding to partially fund the design and construction of the Central Transit Center. Funding to complete the project is reserved State Transit Assistance funding as noted in the approved El Dorado Transit Capital Improvement Plan (CIP).

The project when complete will include 143+ passenger vehicle parking spaces, pedestrian access to existing transit facility and two (2) passenger loading sites.

On February 13, 2009 El Dorado Transit published a Notice to Bidders inviting bids from qualified contractors for Construction Management Services on the Central Transit Center project. El Dorado Transit also published the Notice to Bidders Request for Proposals for construction on February 13, 2009.

Construction Management Services include (but are not limited to) the following important functions:

- Resident Engineer;
- Construction Inspection;
- Quality Assurance, including materials testing; and,
- Construction Staking

## **DISCUSSION**

Construction bids and Construction Management Services proposals are both due on March 13, 2009. The request to execute a Construction Management Services contract is included in this March 19, 2009 agenda to take full advantage of the successful proposers' assistance in the evaluation of the construction bids.

A summary of the Construction Management Services proposers and a recommendation for contract award will be presented at the El Dorado Transit March 19, 2009 meeting. El Dorado Transit has established a budget of \$50,000 - \$70,000 for this work. The initial ranking of proposals will be based on qualifications as required by law.

With assistance from the successful Construction Management consultant, a recommendation for award of the construction contract to the lowest responsive, responsible bidder will be made at the El Dorado Transit meeting of April 2, 2009.

## **FISCAL IMPACT**

Revenue Source	
State Transit Assistance	\$50,000 - \$70,000
Professional Services Contract	To Be Determined