

AGENDA ITEM 5 D
Consent Calendar

MEMORANDUM

DATE: June 7, 2007
TO: El Dorado County Transit Authority
FROM: Julie Petersen, Fiscal Administration Manager
SUBJECT: N/S Corporation Purchase Order B12373

REQUESTED ACTION:

BY MOTION, Approve Purchase Order B12373 issued to N/S Corporation for \$5,223.99. to replace brushes, curtains and filtration basket for bus washer.

BACKGROUND

El Dorado County Transit Authority (EDCTA) Purchasing Procedures and the Joint Powers Agreement establishing EDCTA require Board Approval for Purchase Orders over \$10,000 and Purchase Requisitions over \$5,000. The Transit Director certifies that this purchase has been processed within approved Purchasing Procedures.

EDCTA installed a bus washer as part of the maintenance facility in 1998. Routine repairs have been done, on an as needed basis, in order to maintain this equipment. At this time, EDCTA needs to replace worn components, in order to maximize efficiency.

Staff is requesting that a 5% purchasing contingency be authorized to the Transit Director to recognize potential increase to shipping costs.

The purchase requested is within the approved budget and does not require budget transfers.

Service and Supplies Accounts

Purchase Order # B12373 – N/S Corporation		
5040.00	Maintenance Vehicles	\$5,223.99
5040.00	Maintenance Vehicles	\$ 261.20
	Contingency for freight	

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. B12373

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 06/07/07

ACCOUNT: 5040

TO: N/S CORPORTION
 235 WEST FLORENCE AVE.
 INGLEWOOD, CA 90301

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Mano

Vendor Phone No: 530-622-4242

FAX No:

PROMISED DELIVERY DATE	TERMS
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		Repair parts for bus washer. Model number 3100 Serial number 4713		
20	Each	630-1280 Sections (Brush assemblies)	\$ 78.81	\$ 1,576.20
14	Each	630-1277 Sections (Brush assemblies)	\$ 128.75	\$ 1,802.50
96	Each	LCC-4X96 Strips (Curtain 88" model)	\$ 8.50	\$ 816.00
110	Each	825-1260 Rivets (3x16 Rivets)	\$ 0.16	\$ 17.60
1	Each	460-0054 Filter basket	\$ 192.36	\$ 192.36

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority. PURCHASING AGENT	SUBTOTAL	\$4,404.66
	SHIPPING	\$500.00
	SALES TAX	\$319.33
	TOTAL	\$5,223.99

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."