

AGENDA ITEM 5 G
Consent Item

MEMORANDUM

DATE: August 28, 2008

TO: El Dorado County Transit Authority

FROM: Julie Petersen, Fiscal Administration Manager

SUBJECT: Blanket Purchase Order issued to GCR Tire Center in the amount of \$25,000. for the period of 8/28/08 through 06/30/09

REQUESTED ACTION:
BY MOTION,

Approve Blanket Purchase Order issued to GCR Tire Center in the amount of \$25,000. for the period of 8/28/08 through 06/30/09

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) Purchasing Procedures and the Joint Powers Agreement establishing El Dorado Transit require board approval for purchase orders over \$25,000. The Executive Director certifies that this purchase request has been processed within approved Purchasing Procedures.

DISCUSSION

El Dorado Transit issues blanket purchase orders to multiple vendors affording the ability to achieve best price for each purchase.

FISCAL IMPACT

Cost included in operating budget approved June 5, 2008. No adjustment needed.

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. B14187

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 08/28/08

ACCOUNT: 5040.02 CLASS: 110

TO: GCR TIRE CENTER
 1401 RICHARDS BLVD
 SACRAMENTO, CA 95811

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Nance Winters

Vendor Phone No: (530) 391-9240

FAX No: (916) 447-0122

PROMISED DELIVERY DATE		TERMS: Net 30 Days		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		TIRES FOR FLEET VEHICLES FOR THE PERIOD FROM 08/28/08 THROUGH 06/30/09		NOT TO EXCEED: \$25,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$25,000.00
			SHIPPING	
			SALES TAX	
			TOTAL	NTE: \$25,000.00
PURCHASING AGENT				

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."