

AGENDA ITEM 6 D
Consent Item

MEMORANDUM

DATE: October 2, 2008

TO: El Dorado County Transit Authority

FROM: Scott A. Ousley, Operations Manager

SUBJECT: Purchase Order issued to A-Z Bus Sales in the amount of \$25,092.02 for repairs to vehicle # 0604

REQUESTED ACTION:

BY MOTION,

Approve Purchase Order issued to A-Z Bus Sales in the amount of \$25,092.02 for repairs to vehicle #0604

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) Purchasing Procedures and the Joint Powers Agreement establishing El Dorado Transit require board approval for purchase orders over \$25,000. The Executive Director certifies that this purchase request has been processed within approved Purchasing Procedures.

DISCUSSION

This purchase order is requested for repairs to the collision damage sustained to vehicle #0604 on March 31, 2008. A-Z Bus Sales was selected to performed repairs as no other vendors provided estimates.

El Dorado Transit filed a claim to offset the majority of the cost with the third party administrator Glenn B. Bragg and Associates, Inc., Claims and Risk Management Services.

As noted below El Dorado Transit will be reimbursed \$20,092.02 of the cost.

FISCAL IMPACT

Total Cost of Repair:	\$25, 092.02
Claim Reimbursement:	\$20, 092.02
Actual Cost (Deductible):	5, 000.00

**EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383**

PURCHASE ORDER NO. 14215

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 09/22/08

ACCOUNT: 5040.06 CLASS: 110

TO: A-Z BUS SALES, INC
DEPT. 1135
LOS ANGELES, CA 90084-1135

SHIP & INVOICE TO:
**EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454**

Contact: Marquis

Vendor Phone No: (800) 458-6363

Fax No: (916) 391-1190

PROMISED DELIVERY DATE		TERMS NET 30 DAYS		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		INCIDENT REPAIRS TO BUS #0604		\$25,092.02
		BREAKDOWN IS AS FOLLOWS:		
		\$25,092.02		
		\$20,092.02 LESS SETTLEMENT PAYMENTS		
		TOTAL \$5,000.00 DEDUCTIBLE (OUT OF POCKET)		
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$25,092.02
			SHIPPING	
			SALES TAX	
			TOTAL	\$25,092.02
PURCHASING AGENT				

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

Circle Distributing: Vendor - Accounting - Requestor - Purchasing