


AGENDA ITEM 1E
Consent Item

MEMORANDUM

DATE: November 5, 2009

TO: El Dorado County Transit Authority

FROM: Julie Petersen, Fiscal Administration Manager 

SUBJECT: Purchase Order No. 15216 to Acquire Five (5)
Type VII Cut-A-Way Buses

REQUESTED ACTION:
BY MOTION,

1. **Approve Purchase Order No. 15216 in the amount of \$589,384.55 issued to A-Z Bus Sales, Inc for Acquisition of Five (5) Type VII Cut-A-Way Buses**
2. **Authorize Executive Director to execute all documents related to this purchase**

BACKGROUND

On August 6, 2009 the El Dorado County Transit Authority (El Dorado Transit) approved purchase order number 15175 for the acquisition of five (5) Type VII Cut-a-Way buses. This purchase was intended to utilize the California State Contract awarded to El Dorado Bus Sales.

Over the past several months, staff has been working with El Dorado Bus Sales, the California Department of General Services and the California Department of Transportation (Caltrans) to procure these vehicles. At this time, there are no approved vehicles available to satisfy the State specifications.

DISCUSSION

In an effort to expedite this purchase and fulfill the timing requirements as set forth in the American Recovery and Reinvestment Act (ARRA) grant award; staff has also been actively pursuing alternative purchasing strategies. This pursuit revealed that the Fresno County Rural Transit Agency (FCRTA) currently has an approved contract which will allow El Dorado Transit to be designated as an additional party.

El Dorado Transit has been advised by Caltrans that the FCRTA contract meets all Federal requirements for use of ARRA funds.

The purchase order for A-Z Bus Sales reflects an increase of \$50,176.20 over the previously approved order amount however; El Dorado Transit will still realize an approximate savings of \$45,000 as a result of transferring the original Federal Transit Administration (FTA) Section 5310 grant to the ARRA grant.

The revision outlined below is within the approved Capital Budget and does not require a budget transfer.

FISCAL IMPACT:

Capital Budget

This outline includes all costs associated with this procurement:

| | <u>Original Budget</u> | <u>Proposed Budget</u> |
|-------------------------|--------------------------|------------------------|
| FTA Section 5310 | \$ 380,000.00 | \$ -0- |
| ARRA Share | \$ -0- | \$ 475,000.00 |
| Local Match Share (STA) | \$ 209,384.55 | \$ 114,384.55 |
| Total Project Cost | \$ 589,384.55 | \$ 589,384.55 |

EL DORADO COUNTY TRANSIT AUTHORITY

6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 15216

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 11/05/2009

TO:

┌ A-Z Bus Sales, Inc.
3418 52nd Avenue
Sacramento, CA 95823
└

7

ACCOUNT: 9800.01

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Clay Hartman
Vendor Phone No.: 619-391-1092

FAX No.: 916-391-1093

| PROMISED DELIVERY DATE | | TERMS: Net 30 Days | |
|--|--|--|---|
| 11-12 week delivery | | F.O.B. Diamond Springs | |
| QTY | DESCRIPTION | UNIT PRICE | EXTENDED TOTAL |
| 5 | Glaval Titan / GMC 5500 per FCRTA specifications Non-Taxable ADA wheelchair equipment Add/Delete the following options per the RFP: Add Twin Vision front and side Electronic destination signs Pull Cord Chime System Duramax 300 HP Diesel engine in lieu of CHG Delete Fare Box Pre-Wire for Camera System Special Concession (based on 5 bus order) Telma Retarder PPI Indexed @ 4.20% per WPU1411-06 | \$103,848.00 \$ 10,965.00 \$ 4,900.00 \$ 510.00 -\$ 19,600.00 -\$ 1,200.00 n/c -\$ 1,525.00 \$ 7,850.00 \$ 3,980.89 | \$519,240.00 \$ 54,825.00 \$ 24,500.00 \$ 2,550.00 -\$ 98,000.00 -\$ 6,000.00 n/c -\$ 7,625.00 \$ 39,250.00 \$ 19,904.45 |
| I hereby certify that this purchase order is in accordance | | Subtotal | \$548,644.45 |
| with procedures in the purchase manual governing of such | | Non-Taxable | \$ 54,825.00 |
| items for El Dorado County Transit Authority. | | Sales Tax 8.25% | \$ 40,740.10 |
| PURCHASING AGENT | | TOTAL | \$589,384.55 |

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."
 Circle Distributing: Vendor - Accounting - Requestor - Purchasing