



EL DORADO TRANSIT

6565 Commerce Way
Diamond Springs, CA 95619-9454

(530) 642-5383
Fax: (530) 622-BUSS
www.eldoradotransit.com

Ron Briggs
El Dorado County
Board of Supervisors
Supervisorial District IV

James R. "Jack" Sweeney, Chair
El Dorado County
Board of Supervisors
Supervisorial District III

Patty Borelli, Vice Chair
Placerville City
Councilmember



Carl Hagen
Placerville City
Councilmember

Mindy Jackson
Transit Director

Rusty Dupray
El Dorado County
Board of Supervisors
Supervisorial District I

**Transit Advisory Committee
El Dorado County Transit Authority
6565 Commerce Way
Diamond Springs, CA 95619
Wednesday, January 28, 2009, 8:15 AM**

**PUBLIC INVITED TO
ATTEND AND
MAKE COMMENTS**

AGENDA

Chair Laurel Brent-Bumb
Vice-Chair Bill Wild

1. CALL TO ORDER AND ROLL CALL
2. ADOPTION OF AGENDA
3. DISPOSITION OF MINUTES: October 29, 2008
4. CEREMONIAL MATTERS
 - A. Election of Transit Advisory Committee (TAC) Chair and Vice-Chair for Calendar Year 2009 *
5. PUBLIC COMMENT
At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next meeting agenda. Please limit your comments to no more than three (3) minutes.
6. CONSENT CALENDAR
These items are expected to be routine and non-controversial. They will be acted upon by the TAC at one time without discussion. Any TAC board member, staff member or interested citizen may request an item be removed from the Consent Calendar for discussion. The TAC may also add items from the Agenda to the Consent Calendar if they appear to be non-controversial.

6.	<u>CONSENT CALENDAR CONTINUED:</u>	PAGE
	A. Adopt Transit Advisory Committee Dates and Times for Calendar Year 2009 Meetings	6
7.	<u>ACTION ITEMS</u>	
	A. 1. Adopt Resolution No. 09-02 Authorizing the Executive Director to Execute all documents for the Public Transportation Modernization, Improvement and Service Enhancements Account (PTMISEA) Program	8
	2. Adopt Resolution No. 09-03 Authorizing the Executive Director to Execute all documents for funding from the California Transit Security Grant Program-California Transit Assistance Fund (CTSGP-CTAF)	
	B. 1. Accept Fiscal Year 2008/09 Mid-Year Operating Budget Adjustment Report	13
	2. Authorize Executive Director to Reduce Contingency Fund by \$486,388 to offset Revenue Accounts	
	C. Adopt Resolution 09-04 to suspend public transportation on Saturday, July 4, 2009	19
8.	<u>INFORMATION ITEMS</u>	
	None	
9.	<u>EXECUTIVE DIRECTOR REPORT *</u>	
10.	<u>COMMITTEE MEMBER COMMENTS</u>	
11.	<u>ADJOURNMENT</u>	
*	Verbal Report	

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact our office by telephone at (530) 642-5383 extension 209 or by fax at (530) 622-2877. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Visit us on "The Web" at www.eldoradotransit.com



6565 Commerce Way
Diamond Springs, CA 95619-9454

(530) 642-5383
Fax: (530) 622-BUSS
www.eldoradotransit.com

Ron Briggs
El Dorado County
Board of Supervisors
Supervisorial District IV

Patty Borelli
Placerville City
Councilmember

Carl Hagen, Chair
Placerville City
Councilmember



Mindy Jackson
Transit Director

James R. "Jack" Sweeney, Vice Chair
El Dorado County
Board of Supervisors
Supervisorial District III

Rusty Dupray
El Dorado County
Board of Supervisors
Supervisorial District I

**Transit Advisory Committee
El Dorado County Transit Authority
6565 Commerce Way
Diamond Springs, CA 95619
Wednesday, October 29, 2008, 8:15 AM**

CONFORMED AGENDA

Chair Laurel Brent-Bumb
Vice-Chair Bill Wild

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Laurel Brent-Bumb at 8:20 AM.

**Members present: Bill Wild, Jerry Barton, Ellen Yevdakimov, Susie Davies and
 Laurel Brent-Bumb**

**Members absent: Ruth Tausta, Pauline McCann, Beth Erickson, Rebecca Garrison
 and Lorraine Clifton**

Staff present: Mindy Jackson, Scott Ousley, Matt Mauk and Danielle Pedrique

2. ADOPTION OF AGENDA

Moved and Seconded by Susie Davies / Jerry Barton; All

3. DISPOSITION OF MINUTES

Moved and Seconded by Susie Davies / Bill Wild; All

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

- A. Receive and file the final draft *Coordinated Public Transit Human Services Transportation Plan for Western El Dorado County*

The *Coordinated Public Transit Human Services Transportation Plan for Western El Dorado County* was received.

Moved and Seconded by Bill Wild / Susie Davies; All

6. ACTION ITEMS

- A. Review fare structure, discuss proposed increases

EDCTA Operations Manager, Scott Ousley, discussed the proposed fare changes on various El Dorado Transit routes and services. Scott also noted the change of location for the December 11, 2008 Public Hearing. The revised location of the Public Hearing will be at the Board of Supervisors Meeting Room, Building A, 330 Fair Lane, Placerville.

Moved and Seconded by Susie Davies / Bill Wild; All

- B. Receive and file *El Dorado County Transit Authority Annual Administrative Operations Report, July 1, 2007 – June 30, 2008*

The *El Dorado County Transit Authority Annual Administrative Operations Report, July 1, 2007 – June 30, 2008* was received and filed.

The TAC added a motion to approve that TAC members Susie Davies and Laurel Brent-Bumb attend the Public Hearing on December 11, 2008 to give TAC comments on the proposed fare increase. Moved and Seconded by Susie Davies / Jerry Barton; All

7. INFORMATION ITEMS

- A. Acknowledgement of the October 2, 2008 Presentation of Safe Driving Awards to El Dorado County Transit Authority Transit Drivers for Fiscal Year 2007/08

Information only; No action taken

8. EXECUTIVE DIRECTOR REPORT*

Information only; No action taken

9. COMMITTEE MEMBER COMMENTS

Information only; No action taken

10. ADJOURNMENT

Chair Laurel Brent-Bumb adjourned the meeting at 9:21 AM. The next tentatively scheduled meeting is Wednesday, January 28, 2009.

* Verbal Report

Respectfully submitted,

D. Pedrique

Danielle Pedrique
Office Assistant II

AGENDA ITEM 6 A
Consent Calendar

MEMORANDUM

DATE: January 28, 2009
TO: Transit Advisory Committee (TAC)
FROM: Danielle Pedrique, Office Assistant II
SUBJECT: Transit Advisory Committee Dates and Times for
Calendar Year 2009 Meetings

REQUESTED ACTION:

BY MOTION, Adoption of Transit Advisory Committee Dates and Times for
Calendar Year 2009 Meetings

BACKGROUND

Transit Advisory Committee (TAC) meetings shall be at a minimum bi-monthly per the Transit Advisory Committee Responsibility Statement.

Members of the TAC review operational and budgetary issues with regard to El Dorado Transit.

DISCUSSION

The TAC members adopt meeting dates and times in order to assure the maximum participation. Although mandated to meet bi-monthly, the committee has at times met monthly. In each scenario, the TAC meetings are scheduled on the Wednesday before the El Dorado County Transit Authority (EDCTA) meeting in order to review, comment and take action if needed on the EDCTA agenda.

Meeting times have changed from year to year and currently the committee meets at 8:15 AM, which has resulted in a higher attendance than any other meeting time. The proposed TAC meeting schedule was developed on the current meeting schedule. There is no meeting in August 2009, because the EDCTA board meeting is not scheduled in September, and there is no meeting in December, because the EDCTA board meeting is not scheduled for January 2010.

El Dorado County Transit Authority
Transit Advisory Committee
January 28, 2009

PROPOSED

**EL DORADO COUNTY TRANSIT AUTHORITY
TRANSIT ADVISORY COMMITTEE (TAC)
MEETING SCHEDULE - CALENDAR YEAR 2009**

<u>DATE</u>	<u>TIME</u>
Wednesday, January 28, 2009	8:15 a.m.
Wednesday, February 25, 2009	8:15 a.m.
Wednesday, April 29, 2009	8:15 a.m.
Wednesday, June 24, 2009	8:15 a.m.
Wednesday, September 23, 2009	8:15 a.m.
Wednesday, January 27, 2010	8:15 a.m.


LOCATION: El Dorado County Transit Authority
Conference Room
6565 Commerce Way
Diamond Springs, CA 95619

AGENDA ITEM 7 A
Action Item

MEMORANDUM

DATE: January 28, 2009

TO: El Dorado County Transit Authority
Transit Advisory Committee

FROM: Mindy Jackson, Executive Director 

SUBJECT: Proposition 1 B Transit Funding for Commuter Bus Replacement
and Transit Facility Security

REQUESTED ACTION:
BY MOTION,

- 1. Adopt Resolution No. 09-02 Authorizing the Executive Director to Execute all documents for the Public Transportation Modernization, Improvement and Service Enhancements Account (PTMISEA) program**
- 2. Adopt Resolution No. 09-03 Authorizing the Executive Director to Execute all documents for funding from the California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF)**

BACKGROUND

On November 7, 2006 California voters approved as Proposition 1 B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006. Proposition 1 B includes transit funding in two (2) programs:

- 1. Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA),** \$3.6 billion is available to eligible public transportation projects to help advance important goals and policies, including protecting the environment and public health, conserving energy, reducing congestion, and providing alternative mobility and access choices for Californians. Applications are submitted to the California Department of Transportation (CalTrans).

El Dorado County Transit Authority
Transit Advisory Committee
January 28, 2009 Agenda

2. **California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF).** These funds are available for transit system safety, security and disaster response projects. Applications are submitted to the Governor’s Office of Homeland Security (OHS).

The California State Controller identified El Dorado County Transit Authority (El Dorado Transit) as an eligible “project sponsor” under statutory program eligibility for both the PTMISEA and the CTSGP-CTAF.

DISCUSSION

Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) - El Dorado Transit Resolution No. 09-02

The California State Controller identified eligible “project sponsors” and the amount each is eligible to receive. Based on calculations in Senate Bill 88, Statutes of 2007 the State Controller’s office identified El Dorado Transit as an eligible transit operator allocated \$703,173 for PTMISEA projects.

Eligible projects are transit capital projects (including a minimum operable segment of a project) for purposes of one of the following:

- a. Rehabilitation, safety, or modernization improvements.
- b. Capital service enhancements or expansion.
- c. New capital projects.
- d. Bus rapid transit improvements.
- e. Rolling stock procurement, rehabilitation, expansion or replacement.

El Dorado Transit has combined funding from several sources to replace commuter buses – Federal Transit Administration (FTA) 5307 Capital Grants; Sacramento County State Transportation Improvement Program (STIP) and the PTMISEA. The PTMISEA program will provide the funding to acquire replacement 57-passenger commuter buses.

California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF) - El Dorado Transit Resolution No. 09-03

The California State Controller identified eligible agencies and transit operators, including the amount of funds each agency is eligible to receive. The following are the eligible agencies for the western slope of El Dorado County:

- El Dorado County Transportation Commission (EDCTC) \$114,306.
- El Dorado County Transit Authority \$ 10,548

Eligible projects are required to include either of the following:

- a. A capital project that provides increased protection against a security or safety threat.
- b. A capital project that increases the capacity of transit operators to prepare for disaster-response transportation systems that can move people, goods, emergency personnel and equipment in the aftermath of a disaster.

El Dorado Transit is working with EDCTC staff to submit an application for the allocated funding to purchase and install video surveillance systems in up to five (5) transit maintained facilities including, but not limited to, the administration building, maintenance building/fleet parking lot located at 6565-67 Commerce Way, Diamond Springs; the planned Central Transit Center to be located adjacent to the administrative building; and up to two (2) additional transit maintained park and ride facilities. If fully funded, the project will also include key card access control systems for the administrative building and maintenance building/fleet parking lot located at 6565-67 Commerce Way, Diamond Springs.

Capital Improvement Plan Project No. 09-02 includes details for the building surveillance and access control systems portion of this proposed project.

Funding Sources:

CTSGP-CTAF GC 8879.58(a)(2) through EDCTC \$114,306.

CTSGP-CTAF GC 8879.58(a)(3) direct application \$ 10,548.

Total Revenue	\$124,854.
---------------	------------

FISCAL IMPACT

As of December 15, 2008, all Proposition 1B funding was suspended until further notice. The State's Pooled Money Investment Board (PMIB), which provides loans to bond-funded infrastructure projects and to the state general fund, voted to stop funding infrastructure projects. Funding from the PMIB will not be available until a budget solution is enacted and the state can resume the sale of bonds. El Dorado Transit is moving forward with the initial application process for Proposition 1B, as described above. In the event that funding is reinstated, both capital projects will be submitted for Board approval at a later date.

**EL DORADO COUNTY TRANSIT AUTHORITY
RESOLUTION NO. 09-02**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE EL DORADO COUNTY
TRANSIT AUTHORITY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO
EXECUTE ALL DOCUMENTS FOR THE
PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENTS AND
SERVICE ENHANCEMENT ACCOUNT (PTMISEA) PROGRAM

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, approved by the voters as California State Proposition 1 B on November 7, 2006, and

WHEREAS, Proposition 1 B established the Public Transportation Modernization, Improvements and Service Enhancement Account (PTMISEA); and

WHEREAS, the State Controller of California identified El Dorado County Transit Authority is an eligible project sponsor/recipient agency; and

WHEREAS, the adopted Western El Dorado County Short Range and Long Range Transit Plan Study, November 10, 2003 includes fleet replacement plan for rolling stock replacement; and

WHEREAS, rolling stock replacement is an eligible project within the PTMISEA program;

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transit Authority designates the Executive Director to apply for and execute all documents necessary to receive \$703,173. of PTMISEA funds that will provide additional funds and matching funds for four (4) capital grants.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY at a regular meeting of said Board held on the 5th day of February 2009.

AYES:

NOES:

ABSTAIN:

ABSENT:

EDCTA Chair

Mindy Jackson, Executive Director

APPROVED AS TO FORM

Barbara McDonald, Secretary to the EDCTA Board

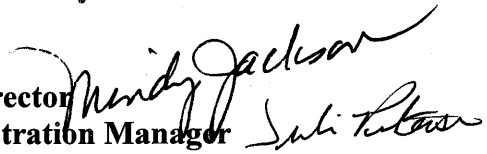
AGENDA ITEM 7 B
Action Item

MEMORANDUM

DATE: January 28, 2009

TO: El Dorado County Transit Authority
Transit Advisory Committee

FROM: Mindy Jackson, Executive Director
Julie Petersen, Fiscal Administration Manager



SUBJECT: Fiscal Year 2008/09 Mid-Year Operating Budget
Adjustments

REQUESTED ACTION:

BY MOTION,

- 1. Accept Fiscal Year 2008/09 Mid-Year Operating Budget Adjustment Report**
- 2. Authorize Executive Director to Reduce Contingency fund by \$486,388 to offset Revenue Accounts**

BACKGROUND

The Proposed Fiscal Year 2008/09 Mid-Year Adjusted Operating Budget is presented to consider the status of the El Dorado County Transit Authority's (El Dorado Transit) budget at the six (6) month closing. Section 8.9 of the Joint Exercise of Powers Agreement of the El Dorado County Transit Authority states that the Executive Director has the power "to execute transfers within major budget units, as long as the total expenditures of each major budget unit remain unchanged." This year's Mid-Year adjustments include overall decreases in both Revenue and Expense Accounts, with a \$486,388 budget reduction in the Contingency account. This reduction is required, most notably, due to the loss of State Transit Assistance (STA) funds. This income is derived from local sales tax on fuel and is a component of the Transportation Development Act (TDA). The California State Legislature released only first quarter funds. All recent State budget proposals include elimination of the STA program for transit. The Local Transportation Fund (LTF), which is derived from a ¼ cent of the general sales tax collected statewide, is labeled as Transportation Development Act (TDA) in the El Dorado Transit budget. The initial projection of available TDA/LTF funds for El Dorado County is prepared by the El Dorado County Auditor. FY 2008/09 Mid-Year budget report shows that the initial projection remains static. Federal Transit Administration (FTA) Section 5307 funds are reduced to reallocate of \$100,000 into capital projects. All requested adjustments are outlined in the discussion portion of this report.

Account adjustments requested as a part of this staff report are noted in bold on the budget report.

DISCUSSION

Revenue Accounts **Net change is a decrease of \$835,416 in revenue**

- Account 4270.00 Transportation Tax: STA Fund reflects the revised estimate of \$162,666 of funds available as projected from information provided by the State of California. This is a loss of \$926,837 in operating revenue.
- Account 4970.00 Interest Income: Decrease based on first six (6) months actual. Use of deferred capital income and lower interest rate have decreased account balances.
- Account 4100.00 FTA Section 5311: FTA operating assistance funding is allocated by formula based on population and urbanized/rural designation. The initial \$464,750 projection was based on the actual from the prior year budget. The increase to \$491,432 is based on actual amount programmed through Caltrans for FY 2008/09.
- Account 4300.00 Farebox: Increase based on first six (6) months actual receipts and anticipated two (2) month increase to local route farebox recovery pending the approval of the proposed fare increase. Work furloughs proposed at the State level may cause a decrease in commuter pass sales while increasing cash receipts.
- Account 4310.00 Contract Services: Increase based on first six (6) months actual income. Ridership for these services has remained static.
- Account 4330.00 Sacramento Commuter Route Passes: Increase based on six (6) months actual receivables. Commuter services experienced a record increase in ridership due to high gas prices.
- Account 4350.00 Bus Passes: Increase based on six (6) months actual receivables and anticipated increase in receipts pending approval of the proposed fare increase.
- Account 4360.00 Scrip: Decrease is based on six (6) months actual.
- Account 4107.00 Apple Hill Shuttle Grant: This adjustment reflects the actual reimbursable grant funding amount approved by El Dorado County Air Quality Management District (EDCAQMD) with a "Match-In-Kind" from the Apple Hill® Growers Association.
- Account 4107.02 Spare the Air Grant: This adjustment reflects the actual reimbursable grant funding amount as invoiced to the EDCAQMD.
- Account 4112.00 FTA Section 5307: EDCTA was awarded grant funding to offset designated Preventive Maintenance costs for fiscal year 07/08. Funding will be received during this fiscal year cycle. \$100,000 of original amount has been reallocated to capital projects.
- Account 4107.02 EDC Fair Shuttle: This amount reflects the actual reimbursable grant funding amount approved by EDCAQMD.

Salary and Benefits Accounts **Net change is a decrease of \$262,839 in expenses**

- Account 5010.00 Regular Employees: Decrease based on two (2) allocated but unfilled positions and the retirement of several long term employees paid at higher salary rates.
- Account 5020.07 Overtime: Decrease is based on six (6) months actual by implementation of stringent policy oversight.
- Account 5010.08 Stand By Pay: Decrease is based on first six (6) months actual by elimination of on-call mechanic for weekend periods.
- Account 5020.01 Employee Retirement: Decrease based on six (6) month actual and reduction in the Regular Employee salary line item.
- Account 5070.02 Medicare Payroll Tax: Increase based on six (6) month actual.
- Account 5020.02 Health Insurance: Original budget number was held at the FY 2007/08 budget amount. Increase based on six (6) month actual expenses.
- Account 5020.03 Unemployment Insurance: Increase is based on first six (6) months actual. This account is a reimbursable account based on actual costs.
- Account 5020.05 Workers Compensation Insurance: Decrease is based on reduction of payroll expenses and first six (6) month actual premiums.

Service and Supply Accounts Net change is a decrease of \$572,577 in expenses

The adjustments in each line item presented, are based on actual costs for the first six (6) months of fiscal year 2008/09 and a projection for the remaining six (6) months. El Dorado Transit staff has been aggressively working towards an overall reduction in costs as of the last quarter of fiscal year 2007/08.

- Account 5090.05 Uniforms - Other: Decrease based on first six (6) month actual having purchased the bulk of needed items at the beginning of the fiscal year for quantity pricing breaks.
- Account 5050.01 Communications - Phone: Decrease based on first six (6) month actual with additional savings anticipated from the recently negotiated CALNET II contract effective 12/03/08.
- Account 5060.01 Insurance Premiums/Public Liability: Increase is based on actual premium.
- Account 5060.02 Insurance Premiums/Physical Damage: Decrease is based on actual premium.
- Account 5060.03 Insurance Premiums/Commercial Property: Decrease is based on actual premium.
- Account 5160.07 Service Contracts/Equipment: Increase based on first six (6) month actual, capital projects implemented midway last fiscal year increased this account with premiums now incurred for full fiscal period.
- Account 5160.07 Park and Ride Maintenance: Decrease based on first six (6) month actual with deferral of planned cost-sharing projects.
- Account 5160.01 Maintenance Buildings: Decrease based on first six (6) month actual.

- Account 5090.80 Office Expenses: Decrease based on first six month actual with stricter purchasing controls set in place.
- Account 5090.80 Postage: Decrease based on first six (6) month actual.
- Account 5030.00 Professional Services: Decrease based on first six (6) month actual and diminished commercial and residential development.
- Account 5030.02 Background Checks: Decrease based on first six month actual and reduction of new hires.
- Account 5090.08: Publications and Legal Notices: Decrease based on reduction in publications and costs associated with Human Resources requirements.
- Account 5090.75 Printing: Increase based on first six (6) month actual and anticipated cost for fare increase requiring new printed fare media.
- Account 5120.03 Rents/Leases Park and Rides: Decrease based on first six (6) month actual with planned cost-sharing projects stalled.
- Account 5150.00 Special Department: Increase based on six (6) month actual.
- Account 5150.01 Marketing: Decrease based on deferring planned projects in anticipation of funding loss. Costs associated with proposed fare increase will be charged to this account.
- Account 4108.00 Apple Hill Grant: Based on actual costs for Shuttle 2008.
- Account 6270.00 Contingency: Decrease includes loss of revenue from STA and other funds.

FISCAL IMPACT

The loss of STA program receipts has had a major impact to the El Dorado Transit Fiscal Year 2008/09 budget. The reduction of \$835,416 in the revised budget reflects a 12.7% decline from the original operating budget approved on June 5, 2008.

El Dorado Transit is a joint powers agency and as such is not a general fund recipient from member agency's - County of El Dorado and City of Placerville and does not draw funding from the general funds of either member agency. Further revenue deduction may require El Dorado Transit to access agency reserve funds or reduce service.

EL DORADO COUNTY TRANSIT AUTHORITY
FISCAL YEAR 2008/2009

OPERATING BUDGET		FY 2008/2009 Final	FY 2008/2009 Mid Year	Change in Account
REVENUE ACCOUNTS		Approved 06/05/2008	Presented 02/05/2009	Line Item
4000.00	Transportation Development Act (TDA/LTF)	\$3,555,076	\$3,555,076	\$0
4270.00	State Transit Assistance (STA)	\$1,089,503	\$162,666	-\$926,837
4970.00	Interest Income	\$150,000	\$110,000	-\$40,000
4100.00	Federal Transit Administration (FTA) Section 5311 Grant	\$464,750	\$491,432	\$26,682
4300.00	Farebox	\$129,000	\$155,000	\$26,000
4310.00	Contract Services	\$288,000	\$315,000	\$27,000
4320.00	Farebox - Charter	\$5,000	\$5,000	\$0
4330.00	Sac Commute Route Passes	\$525,000	\$610,000	\$85,000
4350.00	Bus Passes	\$59,000	\$69,000	\$10,000
4360.00	Scrip	\$73,000	\$69,000	-\$4,000
4990.00	Misc Revenue	\$2,000	\$2,000	\$0
4107.00	Apple Hill Shuttle AB2766 Grant	Pending	\$47,128	\$47,128
4107.02	Spare the Air AB2766 Grant	\$37,100	\$26,190	-\$10,910
4112.00	FTA Section 5307 Grant FY 07/08	\$200,000	\$100,000	-\$100,000
4107.03	Fair Shuttle AB2766 Grant	Pending	\$24,521	\$24,521
TOTAL REVENUES		\$6,577,429	\$5,742,013	-\$835,416
SALARY & BENEFIT ACCOUNTS				
5010.00	Regular Employees	\$2,524,574	\$2,404,574	-\$120,000
5010.02	Temporary Employees	\$184,618	\$184,618	\$0
5010.07	Overtime	\$100,000	\$80,000	-\$20,000
5010.08	Stand By Pay	\$15,000	\$10,000	-\$5,000
5010.09	Skill and Shift Pay	\$28,500	\$28,500	\$0
5020.01	Employee Retirement	\$512,716	\$482,716	-\$30,000
5070.01	(OASDI - Payroll Tax) FICA	\$12,075	\$12,075	\$0
5070.02	MEDICARE - Payroll Tax	\$35,280	\$36,780	\$1,500
5020.02	Health Insurance	\$553,049	\$575,000	\$21,951
5020.03	Unemployment Insurance	\$0	\$10,000	\$10,000
5020.04	LT Disability/Life Ins	\$23,217	\$23,217	\$0
5020.05	Worker's Comp	\$313,290	\$192,000	-\$121,290
TOTAL SALARY & BENEFITS		\$4,302,319	\$4,039,480	-\$262,839
SERVICE & SUPPLY ACCOUNTS				
5090.02	Clothing & Supplies	\$4,000	\$4,000	\$0
5090.05	Uniforms - Other	\$15,435	\$10,435	-\$5,000
5050.01	Communications - Phone	\$32,550	\$26,000	-\$6,550
5090.20	Communications - Radio	\$8,033	\$8,033	\$0
5090.01	Household Expenses	\$15,084	\$15,084	\$0
5060.01	Insurance Premiums/Public Liability	\$152,626	\$171,821	\$19,195
5060.02	Insurance Premiums/Physical Damage	\$20,844	\$11,635	-\$9,209
5060.03	Insurance Premiums/Commercial Property	\$9,452	\$9,010	-\$442
5090.06	Service Contracts/Equipment	\$29,844	\$34,000	\$4,156
5160.07	Park and Ride Maintenance	\$28,035	\$18,035	-\$10,000
5160.01	Maintenance/Buildings	\$8,000	\$3,000	-\$5,000
5160.05	Maintenance/Grounds	\$4,813	\$4,813	\$0
5160.09	Maintenance/Bus Stop	\$4,536	\$4,536	\$0
5160.00	Maintenance/Other	\$1,500	\$1,500	\$0
5040.00	Vehicle Maintenance (In-House)	\$254,100	\$254,100	\$0
5040.02	Vehicle Maintenance/Tires & Tubes	\$33,600	\$33,600	\$0
5040.03	Vehicle Maintenance/Lubricants	\$16,590	\$16,590	\$0
5040.04	Vehicle Maintenance/Small Tools - Shop	\$3,700	\$3,700	\$0
5040.80	Vehicle Maintenance/Sales Tax/ Fuel & Lub.	\$44,365	\$44,365	\$0
5090.40	Memberships	\$4,264	\$4,264	\$0
5090.70	Office Expense	\$22,050	\$15,000	-\$7,050
5090.80	Postage	\$7,000	\$4,000	-\$3,000
5030.00	Professional Services	\$150,000	\$80,000	-\$70,000
5030.02	Background Checks	\$5,000	\$1,500	-\$3,500
5090.08	Pubs/Legal Notices	\$5,513	\$3,000	-\$2,513
5090.75	Printing	\$27,300	\$37,300	\$10,000
5120.02	Rents/Leases - Equipment	\$20,396	\$20,396	\$0
5120.03	Rents/Leases Park and Rides	\$21,802	\$2,500	-\$19,302
5140.01	Equipment Purchase - Data Processing	\$3,465	\$3,465	\$0
5140.05	Equipment Purchase - Office	\$1,733	\$1,733	\$0
5150.00	Special Department Expense	\$1,617	\$2,500	\$883
5150.01	Marketing	\$60,000	\$30,000	-\$30,000
5090.30	Staff Development/Travel	\$15,435	\$15,435	\$0
5040.01	Fuel Purchase	\$595,340	\$595,340	\$0
5090.72	Bank Charges	\$500	\$500	\$0
5050.02	Utilities	\$39,900	\$39,900	\$0
5050.03	Utilities/ MMTF	\$8,740	\$8,740	\$0
8500.00	Interest Expense	\$0	\$0	\$0
4108.00	Apple Hill Shuttle AB2766 Grant	Pending	\$51,143	\$51,143
4108.03	Fair Shuttle AB2766 Grant	Pending	\$0	\$0
6270.00	Contingency	\$597,948	\$111,560	-\$486,388
TOTAL SERVICES AND SUPPLIES		\$2,275,110	\$1,702,533	-\$572,577
TOTAL OPERATING EXPENSES		\$6,577,429	\$5,742,013	-\$835,416


This Page Intentionally Left Blank

AGENDA ITEM 7 C
Action Item

MEMORANDUM

DATE: January 28, 2009

TO: El Dorado County Transit Authority
Transit Advisory Committee

FROM: Mindy Jackson, Executive Director 

SUBJECT: Request to cut service on Saturday, July 4, 2009.

REQUESTED ACTION:

BY MOTION, Adopt Resolution 09-04 to suspend public transportation on Saturday, July 4, 2009.

BACKGROUND

The adopted 2009 El Dorado County Transit Authority Holiday Schedule includes the observance of the Independence Day holiday on Friday, July 3, 2009. El Dorado County observes Friday, July 3rd and closes offices. The State of California offices are open (unless the proposed furlough is implemented); state employees receive "credit" for a floating holiday.

El Dorado County Transit Authority is a 7-day-a-week operation with modified fixed route service and Dial-A-Ride on Saturday and with Dial-A-Ride the only service available on Sunday.

DISCUSSION

Due to projected low ridership on Saturday, July 4, 2009 this is a recommendation to observe July 3rd per labor agreement which would close transit offices and operations on Friday, July 3 with an additional closure on Saturday, July 4, 2009. Saturday public transportation services are modified local bus service and Dial-A-Ride. The offices are closed on Saturday and Sunday except for a dispatcher. That dispatcher would be required to modify their schedule to work a different day or be allowed to use discretionary leave. Transit drivers would not be scheduled to work on July 4, 2009.

El Dorado County Transit Authority staff considered providing limited service on Friday, July 3rd however; due to labor contract obligations the agency would be required to pay "Holiday Worked Pay" to employees that work on the approved holiday (July 3, 2009). To provide limited service would be an unfunded expense.

The negative impact to customers will be two (2) consecutive days without service. El Dorado Transit staff in all departments would make efforts to advise the public of the additional closure. Agency staff will assist customers with planning ahead and make the public aware of the two day closure.

FISCAL IMPACT

The additional closure on Saturday, July 4, 2009 will result in an estimated reduction of \$5,978 in operating costs for fiscal year 2009/10.

**EL DORADO COUNTY TRANSIT AUTHORITY
RESOLUTION NO. 09-04**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
EL DORADO COUNTY TRANSIT AUTHORITY
SUSPENDING PUBLIC TRANSPORTATION
ON SATURDAY, JULY 4, 2009**

WHEREAS, the adopted 2009 El Dorado County Transit Authority (El Dorado Transit) holiday schedule observes the Independence Day holiday on Friday, July 3, 2009 and closes transit offices and operations; and

WHEREAS, El Dorado Transit is a 7-day-a-week operation with modified fixed route service and Dial-A-Ride on Saturdays; and

WHEREAS, El Dorado Transit projects low ridership on Saturday, July 4, 2009; and

NOW, THEREFORE BE IT RESOLVED, that El Dorado Transit will suspend public transportation on Saturday, July 4, 2009.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY at a regular meeting of said Board held on the 5th day of February 2009, by the following vote of said Board.

AYES:

NOES:

ABSENT:

ABSTAIN:

EDCTA Chair

Mindy Jackson, Executive Director

APPROVED AS TO FORM:

Barbara McDonald, Secretary to the EDCTA Board