

AGENDA ITEM 6 A
Consent Calendar

MEMORANDUM

DATE: January 30, 2008

TO: Transit Advisory Committee (TAC)

FROM: Barbara McDonald, Admin Services/Human Resources Manager

SUBJECT: Transit Advisory Committee Dates and Times for
Calendar Year 2008 Meetings

REQUESTED ACTION:

BY MOTION, Adoption of Proposed Transit Advisory Committee Dates and Times
for Calendar Year 2008 Meetings

BACKGROUND

Transit Advisory Committee (TAC) meetings shall be at a minimum bi-monthly per the Transit Advisory Committee Responsibility Statement.

Members of the TAC review operational and budgetary issues with regard to El Dorado Transit.

DISCUSSION

The TAC members adopt meeting dates and times in order to assure the maximum participation. Although mandated to meet bi-monthly, the committee has at times met monthly. In each scenario, the TAC meetings are scheduled on the Wednesday before the El Dorado County Transit Authority (EDCTA) meeting in order to review, comment and take action if needed on the EDCTA agenda.

Meeting times have changed from year to year and currently the committee meets at 8:15 AM, which has resulted in a higher attendance than any other meeting time. The proposed TAC meeting schedule was developed on the current meeting schedule with one (1) additional meeting date. The proposed addition of a TAC meeting on April 23, 2008 allows for review of the Draft Short Range Transit Plan for Western El Dorado County. The schedule for this project includes presentation of the final administrative draft to the EDCTA on May 1, 2008. There is no meeting in December, because the EDCTA board meeting is not scheduled for January 2009.

**PROPOSED
TRANSIT ADVISORY COMMITTEE (TAC)
MEETING SCHEDULE - CALENDAR YEAR 2008**

<u>DATE</u>	<u>TIME</u>
Wednesday, January 30, 2008	8:15 a.m.
Wednesday, March 26, 2008	8:15 a.m.
Wednesday, April 23, 2008	8:15 a.m.
Wednesday, May 28, 2008	8:15 a.m.
July 2007	No Meeting Scheduled
Wednesday, August 20, 2008	8:15 a.m.
Wednesday, October 29, 2008	8:15 a.m.
December 2008	No Meeting Scheduled

LOCATION: El Dorado County Transit Authority
Conference Room
6565 Commerce Way
Diamond Springs, CA 95619