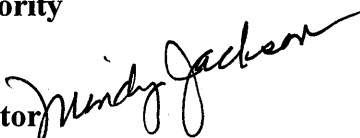


AGENDA ITEM 6 B  
Action Item

**MEMORANDUM**

**DATE:** October 29, 2008

**TO:** El Dorado County Transit Authority  
Transit Advisory Committee

**FROM:** Mindy Jackson, Executive Director 

**SUBJECT:** Administrative Operations Report  
Fiscal Year 2007/08

**REQUESTED ACTION:**

**BY MOTION,** Receive and file the El Dorado County Transit Authority Annual Administrative Operations Report, July 1, 2007 – June 30, 2008

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) began providing public transportation to residents on the Western Slope of El Dorado County in 1975 as a sub-department of the County of El Dorado Department of Community Services. El Dorado Transit continues to provide public transportation under a Joint Powers Agreement effective November 4, 1993 between the County of El Dorado and the City of Placerville and operates under authority of the Mills-Dilquist-Deddeh Act (SB325) known as the Transportation Development Act (TDA) of 1971. This law establishes funding for transit operators providing public transportation services. Continued funding requires compliance with TDA Statutes and California Codes of Regulations. Two funding sources are provided by TDA:

1. Local Transportation Fund (LTF), which is derived from a ¼ cent of the sales tax collected, and
2. State Transit Assistance fund (STA) derived from the statewide sales tax on gasoline and diesel fuel.

El Dorado Transit prepares six-month and twelve-month administrative operations reports to apprise the board and general public on transit operations. The El Dorado County Transit Authority Annual Administrative Operations Report, July 1, 2007 – June 30, 2008, includes

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performance indicators as required per TDA statute and are presented to the El Dorado County Transit Authority Board of Directors, El Dorado County Transit Authority Transit Advisory Committee, State Controller's Office and the El Dorado County Transportation Commission.

TDA reporting guidelines require the following information and specific performance measures defined under the TDA Public Utilities Code Chapter 4. Transportation Development Article 1 – General Provisions and Definitions Performance Measure Definitions Section 99247:

- Operating Cost/Expense
- Passenger Trip Count
- Revenue Hours
- Revenue Miles
- Employee Hours
- Fare Revenue

## **DISCUSSION**

El Dorado Transit management and staff are proud to present the El Dorado County Transit Authority Annual Administrative Operations Report, July 1, 2007 – June 30, 2008 for review and discussion. The full report is included under separate cover and available on the El Dorado Transit website at:

<http://www.eldoradotransit.com/assets/pdf/Reports/Annual%20Admin%20Rpt%2007-08%20.pdf>

As noted in the report, fiscal year ending June 30, 2008 set a systemwide ridership record with a fourteen percent (14%) increase over FY 2006/07 to 411,752 trips. Same-month historical ridership records were set every month with the highest month increase from June 2007 to June 2008 of nineteen percent (19%). The farebox recovery ratio of a transit system is the percentage of operating costs covered with passenger fares. FY 2007/08 farebox recovery ratio was 24.11%. The farebox recovery ratio was up from 22.50% of FY 2006/07 due to the increase in ridership even though operating costs increased.